

# COUNTY OF KANE

**Kane County Board of Review**  
**Timothy J. Sullivan, MAI, SRA, Chairman**  
**Constantine “Dino” Konstans, Member**  
**Michael E. Madziarek, CIAO, Member**  
**Mark D. Armstrong, CIAO-M, Clerk**



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## 2024 Session of the Board of Review Meeting Minutes for May 1, 2024 @ 9:00 a.m. Kane County Board of Review Hearing Room A 719 Batavia Avenue, Building C • Geneva, Illinois 60134

- 1. Call to Order.** The Board of Review convened at 9:05 a.m. on Wednesday, May 1, 2024 in conference room A of Building C of the Kane County Government Center. The following members were physically present: Chairman Sullivan, Member Madziarek, and Member Konstans. Others physically present included Clerk Armstrong, Chief Deputy Clerk Holly Winter, Assistant Chief Deputy Clerk Beverly Doran and Deputy Clerk Angie Martin.
- 2. Election of a Chairman for the 2024 session.** Member Konstans nominated Member Sullivan to chair the Board of Review for the 2024 session. No other nominations were made, and Member Sullivan was elected chairman for the 2024 session by unanimous consent.
- 3. Public comment on agenda items.** No comment was made.
- 4. Approval of Minutes of the February 2, 2024.** MOTION: Approve the minutes as presented (Madziarek/Konstans); passed unanimously.
- 5. Omitted property removal of homestead exemption on PIN 02-29-376-029.** MOTION: To approve the removal of the exemption for PIN 02-29-376-029 for the 2023 (payable 2024) taxable year (Konstans/Sullivan); passed unanimously.
- 6. Approval of Rules and Procedures for the 2024 session.** Clerk Armstrong distributed copies of the 2024 Rules and Procedures, and noted that there had been no substantial changes presented. MOTION: To approve the 2024 Rules and Procedures subject to any changes (e.g. dates, scrivener’s errors, URL’s) (Konstans/Sullivan); passed unanimously.
- 7. Approval of Forms for the 2024 session.** MOTION; To approve the 2024 Forms subject to any changes (e.g. dates, scrivener’s errors, URL’s) (Sullivan/Konstans); passed unanimously.
- 8. Additional business.** The following additional business was presented to the Board for information only.
  - a) Administrative Review for Non-Homestead City of Batavia property

- b) Process for stipulations during the board hearings
- c) Legal Symposium Seminar being held in Naperville NIU on September 24, 2024
- d) Discussed Property Tax Appeal Board Walgreens cases.

**9. Public comment on non-agenda items.** No comment was made.

**10. Recess at the call of the Chairman.** MOTION: Recess the 2024 Session of the Kane County Board of Review until reconvened at the call of the Chairman (Konstans/Madziarek); passed unanimously. The Board recessed at 9:45 a.m.